

Eastcote Cricket Club - clubhouse Hire



Application Form & Conditions of Hire

The club house may be hired by **club members**, subject to approval by the committee and subject to the conditions below.

Hire on behalf of friends may be agreed and may be subject to alternative hire costs.

The hirer agrees to a non-returnable hire fee of £100, to include hire of the clubhouse, bar staff & use of kitchen. The number of bar staff will be at the discretion of the Bar Manager.

The hire fee must be paid by cash, card or bank transfer at the time of booking.

Hirers are also required to pay a returnable deposit of £50 in the form of cash or a cheque, to cover if required, any breakages or repairs due to misuse of the club by your guests, this is not be covered in your hire fee. If the deposit is not required and the club is left in an acceptable condition the deposit will be returned within 2 weeks of the event.

1. A completed hire form must be submitted and approval granted prior to the event.
2. Start and finish times must be agreed in advance and these must be adhered to.
3. The maximum number of attendees at any function is limited to 100.
4. The club representative on the day/night has the authority on behalf of the committee to end the function early if they consider the conduct of the guests attending to be inappropriate. Their decision on closing times will be final.
5. All alcoholic drinks must be purchased from the club bar. If champagne or other specific drinks are required, this can be organised with the bar manager in advance.
5. The clubhouse must be left tidy and in good order. Decorations must be removed. The kitchen, if used, must be left clean and ready for use. Rubbish must be removed to the bins outside.
6. Club members will be notified in advance of a private function, but cannot be refused admission to the clubhouse or bar.
7. The hirer is ultimately responsible for ensuring that the club rules, licensing laws and all hire conditions are adhered to.
8. Small functions with limited guests, not including a Friday or Saturday night, must be agreed in advance by the social committee or bar manager. A hire form is not necessary but a fee to cover costs may be charged.

To request a hire, please complete the form below and return to the social secretary or bar manager. Any hire is not agreed until the completed form has been submitted and approved.

Name _____

Contact number _____

I would like to apply to hire the clubhouse for the purpose of: - _____

Date of Hire _____ number of guest's _____

Time _____ is use of the kitchen required? _____

I have read the conditions of hire of the clubhouse and agree to be bound by them and assist the club in ensuring the guests also comply with them.

Name _____ Signature _____

date _____

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For admin use.

Date form received		
If need to discuss with full committee, why?		
Approval granted	Yes / No	
Hire fee paid	Yes / No	Cash/ Cheque/ Transfer / Card
Deposit Paid	Yes / No	Cash / Cheque / Transfer / Card
Times Agreed		
Bar Manager aware		
comments		